

MEETING MINUTES

Whiteside Parent Advisory Council (PAC)

Date: September 16th, 2020
Time: 6:30 pm

Location: Zoom

Attendees: Diana Redman-Robbins (Co-chair), Puneet Jain (Interim Co-chair), Jaylene Sandhar (Treasurer), Erin Mah (Secretary), Rachael Corneil (Principal), Sarah Grant (Vice Principal), Brandi Snow, Stacey Wong, , Sandeep Bhullar, CC Chang, Brenda Geib, Dana Tang, Sammy Xiamei, Marisa Lin, Ken Loy

Regrets: Priya Chowla (Co-chair)

1. **Welcome**— Diana (Co-chair)

2. **Introductions** -all attendees introduced themselves

3. **Review and approval of June AGM Minutes**

- **Motion:** Approve the June minutes posted on the school website

Moved: Erin, seconded: Brandi. **Motion carried.**

3. **School Administrators' Report**— Rachael Corneil, Principal / Sarah Grant, Vice Principal

Rachael:

- The school is doing a lot of restructuring and reorganizing. Teachers came in last week for new safety training. Training from the district was really thorough and professional. The district has been on top of changes; health updates and information are getting to the school as soon as possible. The school has a daytime custodian who is at the school all day. She takes care of all the high touch surfaces and she is available in case a room needs to be taken care of immediately. Teachers are having students do a lot of hand washing. The school day has also been structured around making sure kids are clean and spaced out when eating in classrooms as much as they can.
- Our district is doing things a little differently as we don't currently have a distributed learning program. The district really wants kids back in school as the socio-emotional effects of kids not being around other kids is huge and the district wants to lower the impact of that. The district wants to give kids some sense of normalcy. Because we don't have a distributed learning model the school district created a transitional learning model. The admin team at Whiteside has been organizing and restructuring classes so that each class is

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joined to another class which makes up a cohort. Each cohort has a third person attached to it who gives preps to the teachers and as a trio they do the classroom teaching and the online teaching. Online teaching will come down from the district level but it is really more of a hybrid model than was originally expected. This model allows students to see their classroom teachers faces and keeps them connected to their classroom.

- A few changes have been made to recess and lunch periods. Students now get two 30 minute outside periods each day. It means more hand washing but mitigates touching that often happens in the last 30 mins of lunch hour.
- Grade 5/6 and 6/7 classes will still have band with Ms LB. Class will be held in Ms LB's room with social distancing in place , windows open and Ms LB will be wearing PPE.
- Transitional learning wasn't approved until just before school started so things are being created as we go. Teachers will be doing daily check-ins with the kids at home. Having 3 teachers working together has increased the need for collaboration and once teachers get into the rotation with each other Rachael expects to see some really great things.
- We have two new staff members coming in and a new teacher has been hired to work with Mr. McCuaig and Ms Randhawa.

- Parent question (Erin):

Q: What is the hand washing program and how is it being implemented?

A: Teachers are still figuring it out right now. Teachers are prioritizing and asking kids to hand wash before eating versus sanitizing before going outside. It's still a work in progress. The sink with the foot pump for the portable only arrived and was working last week. Rachael will have more updates as we go.

- Parent question (Brenda):

Q: When will parents in transitional learning be hearing from teachers?

A: Transitional learning starts on Monday. What that looks like is still being determined for each teacher. Rachael wants all parents to know that it will look different for each classroom as each one is being done slightly differently depending on how each teacher is adapting to it. Parents should hear something by Friday from the school and Monday from their teachers. Cohort classes are being kept together based on language instruction (ie EFI with other EFI

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classes) so that the new teachers who have come in will be using the same language for both classes.

- Parent question (Marisa):

Q: We have heard that there are 5 schools in the lower Mainland that already have COVID. What happens if one of the cohorts has the virus? Does the whole group get quarantined for 14 days?

A: No, it will be determined by public health but if we found out we had a case the information would come to us through public health and we would pass all the information to the cohorts. Public health will provide instructions of what is to happen.

- Parent question (Erin):

Q: Are we still looking at moving forward with Saleema Noon this year? The PAC has budgeted for our portion of it; is it still possible to hold the workshops?

A: (Sarah) It's booked already for March 2nd - 4th. We have not heard from them. Sarah will follow up to see what is happening. It's related to learning and can be offered in a safe way.

- Parent question (Erin):

Q: Are we looking at booking anything else for Fine Arts that we are able to hold at the school?

A: (Sarah). Tap dancing is booked and a First Nations workshop is also booked but not for fine arts. Sarah will look into something.

4. PAC Exec Reports

Co Chair (Diana):

- Thank-you to Puneet for filling in as Co-chair for the time being until our co-chair is able to assume the role.
- Munchalunch is live so families can register and sign up now. Munchalunch is a website used for hot lunch and fundraisers. The PAC had an executive meeting in August to decide whether we should purchase masks to be sold as a fundraiser to students at Whiteside. We opted to purchase 100 child size and 150 adult and they are available on Munchalunch for purchase. Because we didn't budget for it we need to make a motion to approve the purchase and sale of the masks.

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- **Motion:** Motion to approve the purchase of 250 masks that will be resold for \$10 each.
Moved: CC; Seconded: Brandi. **Motion carried.**
- BCCPAC got Zoom licences for the entire province and will distribute them to the RDPA for use. Diana will contact the RDPA to enquire about using the licenses for future meetings.
- We'd like to thank the 2020 Grad committee who has donated \$250 to the PAC.
- The PAC is still looking for an RDPA rep. The volunteer would attend all RDPA meetings (currently held online) and report any relevant information to the PAC. If interested please email the Whiteside PAC.

Interim Co Chair (Puneet) : Nothing new.

Treasurer (Jaylene): See Treasurer's report

Secretary (Erin):

- Newsletters have been drafted and sent to Rachael to be included in the welcome back package from the school. Included in the package is a Welcome Back letter that describes the PAC and what we do. We're also sending out a basic fundraising letter to solicit donations to the PAC because we likely won't be able to hold any of our usual fundraisers this year. The last document will be the request for contact information and permission to distribute it as part of the Class Parent system. The Class Parent system was explained to new parents. Rachael confirmed that the letters will go out in the package and not via email and that parents can return them to their teachers.

5. **Executive and Treasurer Reports** - Jaylene, Treasurer / Brandi, outgoing Treasurer

- We have reduced our expected fundraising and expenses this year due to COVID. Brandi advised that we had budgeted for a bookshelf for Mme Pollock last year but she ended up getting a grant for the bookshelf so we didn't need to spend the money. We also budgeted for an outdoor classroom but held off until Rachael returned.
- Recommended putting more money toward the outdoor classroom. Rachael supported this as the school needs more outdoor spaces. She is looking at her budget and any extra

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money will go toward the outdoor space. CC will provide Rachael with information about possible grants from TD.

- **Motion:** Motion to accept general budget as presented.
Moved: Erin; Seconded: CC. **Motion carried.**
- **Motion:** Motion to approve the gaming budget as presented.
Moved: Jaylene; Seconded: CC. **Motion carried.**
- Gaming account: Brandi raised the concern about the 2018 scholarships that have not been picked up by the students. It was decided that the money should go back into the account as it's not likely that the students will claim it now.

6. Fundraising - CC / Sandeep, Fundraising Coordinator

- Purdy's can go ahead with fundraising. We'll just need to figure out distribution. Gift cards can be ordered online but cannot accept payment, this would be up to PAC to figure out. Rachael and Sarah both feel that the gym is a good venue for picking up orders as it can be arranged for social distancing. After discussing it was decided that the PAC will run both this year.
- Raffle is still an option. Sandeep is looking at online options for the spring.
- Two new ideas:
 1. Registering for recycling at the depots: Parents can donate their returns to the PAC account. Another company can come to the school and pick up the bags. The credit will go to the Whiteside account. Sarah requested that whatever we choose, the pick-up has to be frequent for health and safety reasons. Sandeep will look into a regular pick-up schedule.
 2. Hosting a clothing bin or hosting a clothing drive: We can have a bin placed on our school property and donations go toward the PAC. Rachael noted that we have discussed this previously but it was determined that there is nowhere suitable for the bin and it often brings with it health and safety issues. Sandeep suggested a clothing drive for two days where families bring items to the school and a company picks them up. There is a company who will pick up unsorted bags. Sandeep is expecting more information and will update at the next meeting.

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- Pink shirt / Wolf Wear: Sandeep suggested that we add Pink shirts to our Wolf Wear sales this year. Sarah suggested that we change colours for Wolf Wear and sell something grey as more people will probably buy it. Rachael and Sarah would also like to use a new logo / wolf this year.
- Labels: CC noted that we still have the ongoing label sales (Oliver's Labels and Mabels Labels). We have a balance of \$70 which she will request payment for so we can start fresh this year.

7. **Hot lunch** - Diana, Hot lunch Coordinator

- Diana has been in touch with suppliers and advised them that we will reach out once it's possible to run hot lunch again.
- Credit from last year have been put back into families accounts and can be used to purchase masks.

8. **RDPA** - Vacant

- No updates available.

9. **Other:**

- Ways to connect with the PAC (Erin): The PAC is reachable by email WhitesidePAC@hotmail.com and also has a presence on Facebook and Twitter. We also can be found on the school website (parents section). This is where parents can find minutes of meetings, newsletters and notices for events. Meetings will also be held every third Wednesday of the month.

- Q: (Brandi) What is happening with the Grade 6 Leadership program and are the Grade 6 camp and Quebec Trip cancelled this year?

A: (Rachael) Camps are cancelled this year due to COVID which they are taking and as an opportunity for new restructuring. Rachael and Sarah are working on Leadership but not quite sure what it will look like yet. If any parents have new ideas Rachael is open to suggestions.

- Q: (Erin). Is it possible for us to look at holding PAC meetings in the gym as it's large enough to ensure proper social distancing?

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A: (Rachael). It is totally a possibility. If we want to book a meeting at school we can make it happen.

- CC: Reminded Rachael that the application deadline for the outdoor classroom funds is January 15th and offered to assist with completing the application. Advised Sarah that in November TD branches will reach out to offer to funds to support sports equipment.
- Erin: We're still looking for an RDPA rep. Meetings will likely occur on Zoom. If interested email the PAC for more information.

10. **Thank-you and ending of meeting:** (Diana)

- Reminder that next meeting will be on October 15th. Email WhitesidePAC@hotmail.com for more information or Zoom link.

<p style="text-align: center;"><u>Next PAC Meeting:</u> October 15th, 2020 @ 6:30 pm</p>
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