

# MEETING MINUTES

## Whiteside Parent Advisory Council (PAC)

---

Date: January 20th 2021  
Time: 6:30

Location: Via Zoom

**Attendees:** Diana Redman (Co-Chair) Jaylene Sandhar (Treasurer), Sandeep Bhullar, CC Chang (Fundraising Coordinator) Rachael Corneil (Principal), Sarah Grant (Vice Principal) Brenda Geib, Brandi Snow, Johnny Ahmed, Shahina Nathu, Chitra

**Regrets:** Erin Mah (Secretary), Priya Chawla (Co-Chair)

---

1. **Welcome** - Diana, Co-Chair

2. **Introductions** - Diana

3. **Review and approval of November Minutes** - Diana

- **Motion:** To approve the November minutes

Moved: (Diana), seconded: (Sandeep & Johnny). **Motion carried.**

4. **School Administrators' Report** - Rachael Corneil, Principal; Sarah Grant, Vice Principal

- There have been no Covid-19 exposures up to this point.
- More Families to Return in February. (8 so far, leaving 85 families still in Transitional Learning.
- Working toward extra support for French Immersion students in TL (School and District)
- Successful LFI info night via Zoom with Deifenbaker (Attended by Sarah) 90 parents attended.
- Last Friday most Students wore black shirts to support diversity. Will have further discussion of diversity. Black History Month assembly end of month.
- Outdoor Classroom discussion/PAC donation put on hold due to seismic upgrade, will discuss when there is more information.
- Started transition to High School - Information night at McRoberts February 3rd.
- Thank you to PAC for the Whiteside T-Shirts given to staff.

# MEETING MINUTES

## Whiteside Parent Advisory Council (PAC)

---

- Ms. Yoshimaru's class won an afternoon in the gym with a movie and hot chocolate for winning the Spirit week contest!

### 1. PAC Exec Reports

**Co Chair** (Diana):

- Spring raffle discussion: Can be done online but we have decided to postpone until next school year. Our fundraisers have been very successful this year. \*Motion to postpone spring raffle:  
Sandeep Seconded: Jaylene

-Munchalunch credits from previous spring hotlunch session can be used towards our upcoming fundraisers held on munchalunch, We can provide refunds closer to end of year to grade 7 students leaving the school. Will look into numbers of students with orders. Please email [whitesidepac@hotmail.com](mailto:whitesidepac@hotmail.com) with any questions.

-Pink Shirt Day Fundraiser -(Sandeep) We discussed having a Pink Shirt Day Fundraiser. PAC has decided to put this fundraiser off until next year as there are uncertainties of stock and time.

### 6. **Treasurer Report** - Jaylene, Treasurer

Whiteside PAC operating revenues exceeded budget for other fundraising activities by \$2,025. There was no change in this account in November or December 2020. The favourability includes \$2,595.00 in opt out donations, \$30.25 in donations from a munch-a lunch parent reimbursement as well as \$250.00 in donations from the 2020 grad class.

In November and December there was one additional child size face mask sold. Year to date, total number of units sold has been 106 of 245 masks. There are currently 32 child masks left and 107 adult masks. The sale of face masks did not increase as expected alongside the winter wolf wear fundraiser. Therefore, it is recommended that a re-marketing initiative should take place via social media and the February PAC newsletter to create awareness of the remaining facemasks for sale. Total cost of purchasing the masks was \$1,528.07 and profit generated from mask sales has been \$593.09 of which \$453.09 is through munch-a-lunch and \$140.00 via cash sales.

In early November, the PAC introduced an extensive holiday fundraising package which entailed customized Wolf Wear School Apparel, Holiday Purdy's Chocolate Sales, as well as Gift

# MEETING MINUTES

## Whiteside Parent Advisory Council (PAC)

---

Card Sales. The success from this fundraising initiative has been immaculate. Wolf wear has generated a profit of \$218.90 which is \$281.00 less than budget but it is offset by favourability in facemasks sales in September and October, ultimately creating an overall favourability of \$312.00 when combined.

There was a total of 95 items sold (this does not include staff t-shirts). The most popular items were heather grey and royal blue hoodies and t-shirts with Dri-fit long sleeves and toques being least popular.

Purdy's Chocolate sales profited \$815.46 which is \$65 favourable in comparison to budget. Gift card sales were not budgeted for due to covid-19 and the expectation that sales would be minimal. However, gift cards generated \$366.92 in profit which is outstanding. The favourability this month is a continuation of advanced efforts by the parent advisory council in promoting fundraising through media outlets and parents understanding the need for donations in a year of fundraising uncertainty. With the help of students, teachers and families, the PAC is able give back to the school which creates a positive environment for all stakeholders.

Expenses incurred during the month of November and December include \$336.00 in annual Munch A Lunch support fees. As well as \$378.99 for the Whiteside spirit fund which includes \$132.59 in donuts and coffee and \$246.40 for staff t-shirts for an annual Winter staff appreciation event.

As discussed at the October PAC meeting, there is a surplus of funds in the general account of \$15,839.35. It was agreed upon to allocate \$2,000 of available funds to Outdoor Education and Classroom Support. The PAC is currently waiting on a detailed letter from the school to support the release of the funds for outdoor learning.

### **GAMING ACCOUNT TRANSACTIONS**

There is currently a surplus of funds in the Gaming account of \$13,620.13. As discussed at the October PAC meeting the surplus of funds in the gaming account is to remain as status quo to offset the risk of no revenue coming in from the gaming grant next year. There is no current activity in the gaming account for November or December 2020.

# MEETING MINUTES

## Whiteside Parent Advisory Council (PAC)

---

### 7. **Fundraising** - CC / Sandeep, Fundraising Coordinator

- Pink Shirt Fundraiser discussion - We had planned to have the fundraiser with the Whiteside Logo and this years saying “Lift Each Other Up” (After further discussion, PAC has decided to hold Fundraiser next year)

### 8. **Hot lunch** - Diana, Hot lunch Coordinator

- No updates

### 9. **RDPA** - Diana, RDPA Representative

- No Updates

### 10. **Other:**

- Rachael and Sarah have suggested a Motown dance program for Black History Month, It is an active inclusion program to teach diversity through dance. Class participation dependant on individual teacher interest.

English and French immersion, live zoom instructor. 5 sessions per class/division. a video montage will be made for presentation. PAC has been asked to put \$875.00 towards this program.

Motion to approve putting the \$875.00 towards the dance program -Diana Seconded:  
Sandeep

-Seleema Noon will be returning remotely this year, will be available for Transitional Learning students as well.

-We have asked Admin if it is possible for us to sell masks at the school through the office, we have many of each size left. Thank you to Rachael and Sarah for allowing us to.

# MEETING MINUTES

Whiteside Parent Advisory Council (PAC)

---

|   |
|---|
| <p><u>Next PAC Meeting:</u><br/>February 17, 2021</p> |
|---|