

# Minutes of Whiteside Elementary School PAC

## Wednesday, January 29<sup>th</sup>, 2020 in the Whiteside Library

**Attendees:** Sarah Grant (Vice-Principal), Don Dixon (Interim-Principal), Erin Mah (Co-Chair), Diana Redman (Co-Chair, Hot Lunch Coordinator), Brandi Snow (Treasurer), CC Chang (Fundraising Coordinator), Puneet Jain (Secretary), Brenda Geib, Sandeep Bhullar, Jora Bhullar.

1. Welcome—Erin
2. Review and approval of November Minutes—Erin
  - **Motion:** approve November 2019 minutes as presented.

**Moved: Erin, seconded: Brandi. Motion carried. No one opposed.**

3. School Administrators' Report— Sarah Grant, Vice-Principal
  - Coronavirus communication out tomorrow from the school district and is available on the School District website. [https://www.sd38.bc.ca/Pages/newsitem.aspx#/="](https://www.sd38.bc.ca/Pages/newsitem.aspx#/=)
  - The hold and secure last week has been clarified in an email sent to parents. All kids did well. Some confusion in classrooms about difference between code Yellow and Code Red (yellow- close blinds, business as usual; red- close blinds and students hide and stay quiet). These differences will be clarified with staff at next meeting.
  - Quebec trip is on schedule and the students will be leaving on Feb 5th; 20 Whiteside students are attending.
  - Grade 6 camp - Request for second payment will be sent out soon. 41 students will attend Camp Summit in Squamish.
  - Basketball started this term and there are currently 4 or 5 teams. Students are very excited to play and it is causing excitement in the school during practice times.
  - We received a grant from TD (thank-you to Fundraising Coordinator - CC Chang for coordinating) for sports equipment. It has been used to refresh equipment in the gym. Thanks to TD!
  - Admin have been approached by a new company to provide school pictures. The company is run by former Mountain West employees who offer better packages and options for parents as well as 10% back to the school. Sarah is going to meet with them and look to book for next year.

- Mid-year updates: School will have Parent / Teacher conferences during the last week of February. These conferences should be student-led.
- Anti-bullying day is coming up in February. The school will have an assembly.
- Sarah signed Whiteside up for a Cookie sale to benefit Canuck Place which will happen on Feb 27th. Sarah may ask PAC members for volunteers to make cookies to sell if not enough staff volunteers. All funds will go to Canuck Place. This is a Province wide fundraiser.

#### 4. PAC Exec Updates

Co Chair (Erin): Vermilion Photography will host Family Portrait Nights on Feb 18-20th. PAC will have volunteers on site those evenings to assist Vermilion. The sitting fee will be provided to the PAC as well as a percentage of sales. Families are encouraged to sign-up via the Vermilion Photography link on the PAC portion of the school website. Some confusion was noted around payment of sitting fee. To clarify: the sitting fee will be collected by Vermilion when families register for a spot and this will be returned to the PAC. Families do NOT need to provide this payment to the school as well.

Co-Chair (Diana): Lunch Lady has started at Whiteside. 17 families ordered the first day. They will continue to offer service Monday and Wednesday every week. Parents can order via their website. Diana will discuss with Sarah to determine the best way to have food delivered to classrooms that will cause the least disruption.

(Diana): After school treat days on Friday are still going well. Sales are consistent and have already raised close to the goal for the year.

#### 5. Executive and Treasurer Report - Brandi, Treasurer

- General Account: We may have extra money in the account this year that we had allocated for the Outdoor classroom under the assumption that this has been put on hold until Ms. Corneil is back. Brandi recommended that we vote if we should allocate these funds to other items(s) at the next meeting to ensure the school gets the benefit of PAC fundraising. It was recommended that we use extra funds to help with the Resource Centre improvements toward making it a better learning space. Mme Pollack has a lot of needs that PAC could assist with and it would go to support the whole school. Ms. L-B also has a wish list of items. If the Raffle is going to run this year, funds raised would go towards the Resource Centre.
- Gaming Account: Cheque for Camp Summit Transportation issued to the school.

One McRoberts scholarship issued. Brandi is still waiting for the invoice for Fine Arts (Hip Hop) for this year. Sarah will have Sowon draft something once she knows the total.

- Closing balances: Gaming \$9,199.69, General \$17,617
6. RDPA - (Erin) Anne-Marie sends her regrets but forwarded some documents to the PAC that were provided at the last RDPA meeting regarding best practices for PACs. This document was sent to all PAC Exec members. We are working in line with the recommendations already. Anne-Marie also advised of the Canadian Parents for French Movie Night that will be held at Mitchell on Feb 13. The poster is available on the school website for interested parents.
  7. Fundraising—(CC)
    - CC will not be able to coordinate the raffle ticket fundraiser this year due to her work commitments. Sandeep may be able to assist. CC will discuss the commitment with Sandeep and they will advise PAC by next week if we will be able to run it. CC has offered to assist with the logistics of setting it up but cannot coordinate day to day. PAC will have an update on this fundraiser by the next meeting.
  8. Hot Lunch—(Diana)
    - Orders going well. Not as many volunteers this term but it's working well with less people. Grade 7s are delivering which has worked out.
  9. Movie Night— (Erin)
    - We have made some changes due to some things that were brought up at the last movie night. Students must be 10 years and up (Grade 5 and up) to be dropped off. Parents must enter the school to sign students in and out. We cannot allow students to go to the parking lot without parents. Also, we have raised the price per piece of pizza to \$3 to align with hot lunch and other events. Sarah has advised that from now on a staff member will be present for movie nights. Mme Pollack will be available in January and Sarah will assist in March.
    - Jan 31st: The Addams Family
    - March 6th, 2020: Frozen 2
  10. Other
    - Sarah was asked about Fine Arts and Body Science bookings for next year. Brandi motioned to approve the budget for both workshops for 2020/21 - \$1K out

of General account for Body Science and \$2K out of gaming account. Erin seconded. Motion carried. None opposed.

- Erin requested to move the April meeting to April 22nd due to the Grade 6 camp. All agreed.
- Need more parents to volunteer for the PAC and other events. If you are interested please email the PAC at [whitesidepac@hotmail.com](mailto:whitesidepac@hotmail.com) or reach out to any of the PAC parents.

Next PAC Meeting:  
Wednesday, February 19<sup>th</sup>, 2020 @ 6:30pm