

Whiteside Parent Advisory Council (PAC)

Meeting Minutes

Date: Wednesday, November 22nd, 2023.

Location: Zoom

Time: 6:30pm

Attendees:

Brett Cameron (Principal)

Ken Loy (Co-Chair)

Sandeep Bhullar (Co - Chair)

Karen Au (Hot Lunch Coordinator)

Carrie Vilorio (Secretary)

Puneet Jain

Absents with Regrets:

Chris Ho (Social Media Coordinator)

Jaylene Sandhar (Treasurer)

Nona Navin (Vice Principal)

1. Welcome

Ken Loy called the meeting to order at 6:37pm.

2. Administration Report – PRINCIPAL REPORT WILL BE ATTACHED IN A SEPARATE DOCUMENT WITH THESE MINUTES.

- a. Richmond School District has sent out communications to parents for request to participate in an **opt in** text messages communications program.
 - i. Brett is asking for feedback on how to use this tool to better communicate with parents.
 - ii. Go live for text message communications is Dec 1st, 2023.
- b. Brett asked Karen to inquire if Munch a Lunch can be utilized for hot lunch donation.
- c. Breakfast Club will start up in December.

3. PAC Executive updates

- a. Vacant Positions – RDPA Rep, Fundraising Coordinator.

4. Treasurer Report

- a. Will be reviewed at the next meeting.

5. Fundraising

- a. Purdy's and Gift Card Orders
 - i. Successful campaign.
- b. Photo Night
 - i. Great response from families
- c. Wolf wear
 - i. Sales will start in January.
- d. Kernels Popcorn
 - i. Will be sold to fundraise for Grad Class.

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- e. Movie Night – Dec 1st
 - i. Pizza will be purchased at the door and ordered for intermission.
 - ii. Admission ticket includes chips and a juice box.
 - iii. Concession will be open during the movie.

6. Hot Lunch

- a. Need some additional volunteers for this Friday hot lunch, due to some cancellations.
- b. Hot Lunch Dates for 2024
 - i. Karen will plan some dates and confirm with Brett
- c. Fridge
 - i. Parent has donated a fridge for PAC use. To be available for use in the PAC kitchen Tuesday Nov 28th.
 - ii. Brett will continue working with the school district to get approval for a new fridge.
- d. Karen is looking for suggestions for new hot lunch vendors.
 - i. Carrie to follow up with Chipotle regarding labelling.

7. Open Floor / Question & Comments

- a. School Mural – Suggested PAC funded project
 - i. Suggested location - front entrance or gym
 - ii. Suggested wolf forest theme
- b. Locks for the PAC kitchen?
 - i. Brett will follow up with the locksmith. PAC can pick up key to PAC kitchen from front office.
 - ii. Brett will check into cupboard locks.
- c. Daily Hot Lunch Request
 - i. Meal assistance will need to use the PAC kitchen daily; therefore, it will not be available to parents for a daily hot lunch program.

The meeting was adjourned at 7:06 pm.

Next PAC meeting is scheduled for January 16th @ 6:45pm. Meetings are scheduled for every third Tuesday of every month.